

Tax Checklist

Prior year's tax return (new clients)
Driver's license
Birthdates and social security numbers
Records of estimated tax payments made
W-2 statements
All 1099 statements
K-1 statements from estates, trusts, etc.
Year-end statements for mutual fund and brokerage accounts
Last pay stub and last pension statement
Foreign bank and retirement statements
Contributions to IRA or HSA
Property taxes paid; vehicle registration paid
Student loan interest paid (Form 1098E)
Tuition paid to a college/university (Form 1098T)
State and local income taxes paid
Mortgage interest paid (Form 1098)
Charitable contributions – cash totals and non-cash valuations, totaled
Childcare expenses and provider's name, address, and SSN or EIN
Alimony received or paid – if paid, need payee's SSN
Marketplace medical insurance: 1095 series forms
Medical expenses and insurance premiums paid
Closing statements for home purchase or sale
Cost and date of purchase of any business property or investments sold
Rental/business/farm income and expenses, basis of property and improvements, depreciation info
Dependent information: Name, DOB and SSN